

Ponteland Community Partnership

Monthly Meeting

Date: 16th August 2017

Venue: Ponteland Town Council Office, Meadowfield, at 7.p.m.

Attending: Alma Dunigan, Shirley Hill, Robin Ramsay, George Clasper, Pratima Mehra, Chris Winks and Heather Thomas.

1. **Apologies:** Alan Varley, Alan Hall, Frank Harrington, Mike Brown and Nirmal Sehgal.
2. **Minutes:** The July minutes were passed.
3. **Matters Arising:** None.
4. **Old Railway Line Project:**

To follow the same ideas and format as the previous stretch.

This time there are 2 land owners involved, NCC and Ward Bros who are supporting this project.

Requiring 1 or 2 events on a Saturday morning in October, comprising a tidy up, small amount of hand pruning at head height (for horse riders and cyclists benefit) planting 100 trees and 100 wild flowers along the route.

NCC Tim Fish to advise and donate 100 trees and 3 perch benches.
Ward Bros are donating hard core, manpower and machinery to improve the pathway. AD, FH and TF walked the length of this stretch. Tim Fish would support 3 pedestals and 3 perch benches on this section.

A friend of Ponteland Park is to donate 100 wild flowers all grown from local seed.

The 1st Scouts wish to erect and install the benches and are keen to be involved with tree planting under scout leader supervision.

Ponteland History Society has already been working with AD on the proposed material for the displays, with most of the material already acquired.

About 2 months ago we started to apply for grant funding for 3 interpretation pedestals to complement those at Callerton Lane and Rotary Way; we will have to wait at least another month before we hear if we have been successful.

Possible funding alternative – Community Trust representative Ian Hedley could be approached.

Small schemes allowance for local Councillors.

Our target would be to start in early October and complete by Christmas – weather permitting!

At October Meeting discuss possibilities for a fresh project.

5. PCP Financial Report:

At 16th August 2017 the PCP bank account stood at £1337.20.

During this period there was one receipt of £50 from NCC for the ‘Love Northumberland Award’ for the Old Railway Line Bridleway.

The PCP has received an invoice for £126 from JM Champion for installation of the pedestals which will leave £1211.20 in the PCP account.

6. Greenbelt Report: Chris Winks reported that the Greenbelt signs were now being taken down.

At the last Cabinet Meeting the Castle Morpeth Plan will be adopted with 5,000 houses being built although surplus to requirements.

It was anticipated that Banks would re-apply linking their application with the High School.

7. Policies, Procedures and Training

Meeting with Anne Lawson CVA Northumberland Governance Constitution checked.

Meeting with Caroline Friend – Voices Northumberland – Policies needed to be installed.

- **Equal Opportunities**
- **Safeguarding of children, young and vulnerable people**
- **Health and Safety**
- **Recruitment, Induction and Training Commitment Statement**
- **Information pack for new members**
- **Volunteer Code of Conduct**

Draft policies prepared by AD checked by HT passed to SH & FH for 16th August to be circulated after meeting to all members for comment.

Draft Procedures for each policy to be written by HT checked by AD passed to SH & FH for Sept meeting.

Training for Deputy Safeguarding Officer SH on 22nd Sept – Shirley – Blyth.

Training on Awareness of Safeguarding Adults and Children on 13th Jan 2018 for AD, SH, FH & HT – Prudoe.

8. A.O.B.

The referendum would take place on 28th September.

Mayor Alan Varley and Marion Foster would be cutting the ribbon for the Community Celebration of the first stage of the Bridleway Project.

Meeting closed at 8.15pm.

Date of next PCP Meeting: 18th October 2017 in PTC Meeting Room at 7.p.m.